

PROCEEDINGS OF THE BROWN COUNTY BOARD OF SUPERVISORS
NOVEMBER 9, 2009

Pursuant to Section 19.84 and 59.14, Wis. Stats., notice is hereby given to the public that the BUDGET meeting of the **BROWN COUNTY BOARD OF SUPERVISORS** was held on **Monday, November 9, 2009, at 9:00 a.m.**, in the Legislative Room 203, 100 North Jefferson Street, Green Bay, Wisconsin.

The following matters will be considered:

Call to order at 9:00 a.m.

Invocation.

Pledge of Allegiance to the Flag.

Present: Warpinski, De Wane, Nicholson, Theisen, Krueger, Haefs, Erickson, Brunette,
 Zima, Evans, Johnson, Dantine, La Violette, Andrews, Kaster, Knier, Williams,
 Fleck, Clancy, Wetzal, Moynihan, Scray, Lund

Supervisor Vander Leest arrived at 9:10 a.m.; Supervisor Hoeft at 9:12 a.m; and Supervisor Fewell at 10:00 a.m.

Total Present: 26

*** * PRESENTATION * ***

“\$1000 Grant/Good Government Award”
By Foth & Van Dyke

No. 1 -- ADOPTION OF AGENDA.

A motion was made by Supervisor La Violette and seconded by Supervisor Krueger **“to adopt the agenda”**. Voice vote taken. Motion carried unanimously with no abstentions.

No. 2 -- APPROVAL OF MINUTES OF COUNTY BOARD OF OCTOBER 21, 2009

A motion was made by Supervisor Lund and seconded by Supervisor Fleck **“to approve the minutes of October 21, 2009.”** Voice vote taken. Motion carried unanimously with no abstentions.

No. 3 -- ANNOUNCEMENTS BY SUPERVISORS.

Supervisor De Wane received a letter from Greater Green Bay Labor Council on behalf of the American Postal Workers Union thanking Brown County Supervisors for their support in maintaining the Tiletown's Postmark.

Supervisor La Violette requested that the County Board Budget meeting be adjourned at 10:00 p.m. this evening and resume again tomorrow night if the meeting has not been concluded before hand.

Supervisor Erickson thanked the Old World Pastries for the Kringles for this mornings' meeting and welcomed Old World Pastries to Brown County.

Supervisor Lund announced that the holiday season is approaching and the Salvation Army is looking for bell ringers. Supervisor Lund encouraged his fellow Supervisors to sign up to volunteer.

Supervisor Erickson encouraged the Supervisors to participate in a canned goods drive for the December Meeting and/or contribute to the Salvation Army.

No. 4 -- COMMUNICATIONS. None.

No. 5 -- APPOINTMENT BY COUNTY EXECUTIVE. None.

No. 6a -- REPORT BY COUNTY EXECUTIVE.

County Executive Hinz asked the Supervisors to look at the 2010 Budget with an open mind. This is his 11th Brown County Budget - 6 as Sheriff, 2 as County Supervisor, and 3 as County Executive. Each Budget becomes more difficult with less revenue sharing, etc.

Executive Hinz stated he respects the County Board's decisions and asked the County Board to respect his.

Mr. Hinz asked the Supervisors to consider the morale of Department Heads when making their decisions. He added Brown County has excellent department heads who deliver valuable services to Brown County residents.

Executive Hinz asked the County Board not to override his veto of the Ordinance to adopt Subsection (3)(e) of 2.03 of the Brown County Code entitled Organization, Policy and Authority of the Brown County Board of Supervisors.

County Executive Hinz is aware that part of today's Budget Hearing includes the elimination of Nan Pahl's position in Human Services. He asked the Board to please allow our new Human

Services Director, Brian Shoup, time to learn the duties of each department, time to evaluate each department's needs prior to eliminating Nan Pahl's position.

No. 6b -- REPORT BY BOARD CHAIRMAN.

Chairman Zima asked County Executive Hinz if he has changed his mind about the cuts in Human Services Programs. (Healthy Family, Golden House, etc.) Executive Hinz said he would wait until today's budget is finished; he would re-look at those positions.

Chairman Zima explained the County Board's options with today's Planning and Land Services budget. He explained that positions can only be added or subtracted from the Budget; not the entire Department.

Mr. Zima thanked Mary Scray for her endless hours working on the 2010 Budget.

Chairman Zima stated he didn't feel the need to maintain \$50,000 on a study for the Information Services Department and did not feel they needed to spend the money for such a study when it can be evaluated in-house.

Mr. Zima encouraged the Supervisors to override the Executive's veto of item #8a. We must keep accountability of the money that isn't specified in the Budget; it should be put in a separate fund.

No. 7 -- OTHER REPORTS. None.

**** 9:30 a.m. -- PUBLIC HEARING ON 2010 BUDGET ****

A motion was made by Supervisor Vander Leest and seconded by Supervisor De Wane **“to suspend the rules to allow interested parties to address the Board”**.

Marie Brunner, 1341 McCormick St., Green Bay, spoke in favor of Healthy Families.

Julie Marweg, 4326 Old Military, De Pere, spoke for COPS funding and against family care.

Sheila Steinfeldt, 4695 Lime Kiln Rd., Green Bay, spoke against Community Options Program cuts and says no to family care.

Nancy Armbrust, 1327 Oak Crest Dr., Green Bay, spoke in favor of Healthy Families.

Jessica Campbell, 918 S. Oakland Ave., spoke in favor of funding for Healthy Families.

Tom Martin, 3236 Gray Hawk Trail, spoke in favor of Healthy Families.

Dave Chrouser, 3357 Lineville, Green Bay, spoke against privatizing Planning & Land Services.

Karen Johnson, 479 St. Bernard Drive, Catholic Charities, spoke in favor of Healthy Families and Teen Parent Program.

Linda Darmody, 1610 Symphony Heights, Green Bay, ASPIRO, Citizens Advocacy Program, spoke in favor of restoration of funding.

Fr. Bill Ribbons, 1016 N. Broadway, De Pere, asked to fund all 6 programs Human Services Committee put back into the Budget.

A motion was made by Supervisor Warpinski and seconded by Supervisor Lund **“to return to the regular order of business”**. Voice vote taken. Motion carried unanimously with no abstentions.

No. 8 -- VETO SESSION.

No. 8a -- ORDINANCE RE: TO ADOPT SUBSECTION (3)(e) OF 2.03 OF THE BROWN COUNTY CODE ENTITLED “ORGANIZATION, POLICY AND AUTHORITY OF THE BROWN COUNTY BOARD OF SUPERVISORS”

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE
BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, the Brown County Board of Supervisors is declaring their legislative policy and intent to monitor the expenditure of funds for attorney fees and outside consultant fees.

NOW, THEREFORE, BE IT RESOLVED, by the Brown County Board of Supervisors, that it hereby adopts Brown County Code of Ordinance 2.03(3)(e) by adopting the following wording and establishing 2.03(3)(e) which shall read:

(e) All contracts for legal services or outside consulting services regardless of whether funds have been budgeted must be approved by the Brown County Board.

Respectfully submitted,
EXECUTIVE COMMITTEE

A motion was made by Supervisor Haefs and seconded by Supervisor Kaster **“to override the veto of the County Executive”**.

After discussion, the vote was taken on Supervisor Haefs’ motion **“to override the veto of the County Executive”**. Roll Call #8a(1):

Ayes: Warpinski, De Wane, Nicholson, Theisen, Krueger, Haefs, Erickson, Brunette, Zima, Evans, Vander Leest, Johnson, Dantine, La Violette, Andrews, Kaster, Knier, Williams, Fleck, Clancy, Wetzal, Moynihan, Scray, Hoeft, Lund, Fewell

Total Ayes: 26 Nays: 0

Motion carried.

Approved by: \s\ Darlene K. Marcelle, County Clerk

Date: 11/11/2009

Approved by: \s\ Guy Zima, County Board Chair

Date: 11/16/2009

No. 9 -- STANDING COMMITTEE REPORTS:

**No. 9a -- REPORT OF ADMINISTRATION COMMITTEE OF OCTOBER 15, 2009
(non-budget items)**

TO THE MEMBERS OF THE BROWN COUNTY
BOARD OF SUPERVISORS

Ladies and Gentlemen:

The ADMINISTRATION COMMITTEE met in regular session (**non-budget items**) on October 15, 2009, and recommends the following motions:

1. Review minutes of:
 - a) Facility Master Plan Subcommittee (9/17/09).
 - b) Housing Authority (9/21/09). Receive and place on file 1a & 1b.
2. Communication from Supervisor Andrews to request a monthly report (update) on the state of the budget for the entire County, with areas pointed out that are beginning to show difficulty. (Held for one month.) *#’s 2 & 3 taken together.*
3. Communication from Supervisor Andrews to develop a process, including a form to fill out, to articulate the factors that lead to the need for a budget transfer to cover shortfalls with a section to be filled out by our financial office indicating where funds can be taken from. This form should be presented along with the request for budget transfer, and included in our packets. (Held for one month). Hold items 2 & 3 for one month.
4. Corporation Counsel - Record Retention. (Held for one month). Hold until January 2010.
5. Dept. of Admin. - Budget Status Financial Report for Dept of Administration & Information Services for August 31, 2009. Receive and place on file.
6. Dept. of Admin. - 2009 Budget Transfer Log. To approve.
7. Dept. of Admin. - Grant Application Approval Log for October. To approve.
- #7a Dept. of Admin. - Discussion with possible action re: open System Administrator position in the IS Department. To approve.
- #7b Dept. of Admin. - Request for Budget Transfer (#09-83): Highway Department - Interdepartmental Transfer & Increase in Expenditures with Offsetting Increase in Revenues (see attached for details). To approve.
8. Human Resources - Budget Status Financial Report for August 31, 2009. Receive and place on file.
9. Human Resources - Activity Report for September 2009. Receive and place on file.
10. Human Resources - Health Reimbursement Account (HRA) Recommendation. To approve.
11. Human Resources - Ordinance re: To Amend “Schedule A – Records Retention Schedule – Personnel” Appended to Section 3.15 of the Brown County Code. To approve.
12. Human Resources - Resolution re: Approving New or Deleted Positions During the 2010 Budget Process (Department of Administration). To approve.

- 2) Communication from Supervisor Andrews to develop a process, including a form to fill out, to articulate the factors that lead to the need for a budget transfer to cover shortfalls with a section to be filled out by our financial office indicating where funds can be taken from. This form should be presented along with the request for budget transfer, and included in our packets. (Referred from Administration Committee.) Receive and place on file.
- 3) NEW Zoo - Budget Status Financial Report thru August 31, 2009. Receive and place on file.
- 4) NEW Zoo - Request for Budget Transfer (#09-84): Increase in Expenditures with Offsetting Increase in Revenue. To approve.
- 5) Golf Course - Request from Wisconsin Women's State Golf Association re: using Golf Course on Tuesday, July 6, 2010 for the 2010 WWSGA State Bestball Championship. To approve.
- 6) Golf Course - Daily Financial Statistics as of October 11, 2009. Receive and place on file.
- 7) Golf Course - Budget Status Financial for August 31, 2009. Receive and place on file.
- 8) Golf Course - Superintendent's report. Receive and place on file.
- 9) Arena/Expo Centre - Attendance for Veterans Memorial Complex. Receive and place on file.
- 10) Library - Budget Status Financial Report for August 31, 2009. Receive and place on file.
- 11) Library - Budget Adjustment Request (#09-96): Interdepartmental reallocation or adjustment (including reallocation from the County's General Fund) To approve.
- 12) Library - Boldt Engineering Report. Hold till December
- 13) Library - Director's Report. Receive and place on file.
- 14) Museum - Attendance & Admission, September 2009. Receive and place on file.
- 15) Museum - Budget Status Financial Report for August 31, 2009. Receive and place on file.
- 16) Museum - Director's Report. Receive and place on file.
- 17) Parks - Brown County Fair Association
 - a) Report on the 2009 Brown County Fair.
 - b) Recognition of Brown County Facility & Park Management for continued support of the Brown County Fair. Receive and place on file.
- 18) Parks - Request from Ashwaubenon Nordic Ski Team for waiver of trail fees in exchange for a service project and reduction of Lodge fees to winter rate for their run/race on November 7, 2009 at the Reforestation Camp. To approve.
- 19) Parks - Approval of contract to La Plant Roofing and Construction for \$108,984 to replace roofs at Barkhausen and Shelter Care. Approve LaPlant Roofing for \$108,984.
- 20) Parks - Budget Status Financial Report for August 31, 2009. Receive and place on file.
- 21) Parks - Director's Report for September 2009. Receive and place on file.

A motion was made by Supervisor Wetzel and seconded by Supervisor Andrews **"to adopt"**. Voice vote taken. Motion carried unanimously with no abstentions.

Approved by: \s\ Tom Hinz, County Executive

Date: 11/24/2009

No. 9c -- **REPORT OF EXECUTIVE COMMITTEE OF NOVEMBER 4, 2009 (non-budget items)**

TO THE MEMBERS OF THE BROWN COUNTY
BOARD OF SUPERVISORS

Ladies and Gentlemen:

The EXECUTIVE COMMITTEE met in regular session (**non-budget items**) on November 4, 2009 and recommends the following motions:

1. ** Communication from Supervisor Scray re: Request PD&T Consider Privatization for Planning Services for Brown County. (Referred from October County Board.)
 - a. To refer to Board Attorney and Internal Auditor to: 1) Study Possible Ordinance Changes; and 2) Develop a sample. No vote taken.
 - b. To refer to December meeting of the Executive Committee. Motion Withdrawn.
 - c. To add referral to Corporation Counsel, John Luetscher, to the original motion. Ayes: 6 (Erickson, Evans, Lund, Nicholson, Scray, Zima.); Nays: 2 (Erickson, Lund). Motion approved 7-2.
 - d. Vote on Original Motion to refer to Board Attorney and Internal Auditor to: 1) Study Possibly Ordinance Changes; and 2) Develop a sample RFP. Ayes: 5 (Evans, Nicholson, Scray, Vander Leest, Zima); Nays: 2 (Erickson, Lund). Motion approved 7-2.

- ** Item #1 -- As per the County Board on 11/9/09, Item #1 is received and placed on file.

2. Communication from Supervisor Andrews to develop a process, including a form to fill out, to articulate the factors that lead to the need for a budget transfer to cover shortfalls with a section to be filled out by our financial office indicating where funds can be taken from. This form should be presented along with the request for budget transfer, and included in our packets. (Referred from Administration Committee.) Refer to Administration Committee.
3. Legal Bills - Review and Possible Action on Legal Bills to be paid. To approve all bills, except those of Davis & Kuelthau which will be sent back for further information.
4. County Executive.
 - a. Resolution re: LRB-1657/2 Regulating Self-Insured Health Plans. To approve. See Resolutions, Ordinances November County Board.
5. Labor Negotiator Report.
 - a. Review Process Regarding Hiring Freeze Resolution. No action taken.
6. Internal Auditor Report.
 - a. Update on Budget Projects Completed. Receive and place on file.
 - b. Other. None
7. Board Attorney Report.
 - a. Driver's License Fraud Penalties. To refer to Fred Mohr, Board Attorney to determine penalties for giving out driver's licenses without proper ID.

- b. Resolution re: Adopting a Policy Toward Customer Service. Receive and place on file. See Resolutions, Ordinances November County Board.
8. Review Brown County requirements of ID when applying for any Social Services from the County. (Item to be discussed in December). Refer to December meeting.
 9. Ordinance re: To Amend “Schedule A – Records Retention Schedule – Personnel” Appended to Section 3.15 of the Brown County Code. (Referred from Administration Cmte). To approve. See Resolutions, Ordinances November County Board.
 10. Resolution re: Change in Table Organization Sheriff’s Department (Transfer Accountant position from the Sheriff’s Department to the Department of Administration.) (Referred from Admin & Public Safety Committees). To adopt. See Resolutions, Ordinances November County Board.
 11. Resolution re: Change in Table of Organization Department of Administration/ Information Services. To adopt. See Resolutions, Ordinances November County Board.
 - #11a Resolution re: Change in Table of Organization Human Services Department. (Referred from Human Services Committee). To approve. Ayes: 6 (Evans, Lund, Nicholson, Scray, Vander Leest, Zima); Abstain: 1 (Erickson). Motion approved. See Resolutions, Ordinances November County Board.
 12. **Closed Session:** Pursuant to sec. 19.85(1)(e), Wis. Stats., for the purpose of deliberating or negotiating the purchase of public properties, investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session -- Patrick Engineering." None held.
 13. **Closed Session:** Pursuant to sec. 19.85(1)(b), Wis. Stats., to consider an appeal of a discipline of a public employee." Held for one month.

A motion was made by Supervisor Evans and seconded by Supervisor Williams **“to adopt”**. Supervisor Andrews requested item #1 be taken separately; and Supervisor Warpinski requested item #3 be taken separately. Voice vote taken on remainder of report. Motion carried unanimously with no abstentions.

Item #1 -- Communication from Supervisor Scray re: Request PD&T consider privatization for Planning Services for Brown County. (Referred from October County Board.) COMMITTEE ACTION: a. To refer to Board Attorney and Internal Auditor to: 1) Study Possible Ordinance Changes; and 2) Develop a sample. No vote taken. b. To refer to December meeting of the Executive Committee. Motion withdrawn. c. To add referral to Corporation Counsel, John Luetscher, to the original motion. Ayes: 6(Erickson, Evans, Lund, Nicholson, Scray, Zima); Nays: 2 (Erickson, Lund). Motion approved 7-2. d. Vote on Original Motion to refer to Board Attorney and Internal Auditor to: 1) Study possible ordinance changes; and 2) Develop a sample RFP. Ayes: 5 (Evans, Nicholson, Scray, Vander Leest, Zima); Nays: 2 (Erickson, Lund). Motion approved 7-2.

A motion was made by Supervisor Andrews and seconded by Supervisor Lund **“to receive and place on file Item #1”**. After discussion, a vote was taken on Supervisor Andrews’ **“motion to receive and place on file”**. Roll Call #9c(1):

Ayes: Warpinski, De Wane, Nicholson, Krueger, Erickson, Brunette, Zima, Johnson, Dantine, La Violette, Andrews, Kaster, Knier, Fleck, Clancy, Wetzel, Moynihan, Hoeft, Lund, Fewell

Nays: Theisen, Haefs, Evans, Vander Leest, Williams, Scray

Total Ayes: 20 Total Nays: 6

Motion carried.

Item #3 -- Legal Bills - Review and possible action on legal bills to be paid. COMMITTEE ACTION: To approve all bills except those of Davis & Kuelthau which will be sent back for further information.

A motion was made by Supervisor Warpinski and seconded by Supervisor Krueger “to adopt **Item #3**”. Voice vote taken. Motion carried unanimously with no abstentions.

Approved by: \s\ Tom Hinz, County Executive Date: 11/24/2009

No. 9d -- REPORT OF HUMAN SERVICES COMMITTEE OF OCTOBER 28, 2009 (non-budget items)

TO THE MEMBERS OF THE BROWN COUNTY
BOARD OF SUPERVISORS

Ladies and Gentlemen:

The HUMAN SERVICES COMMITTEE met in regular session (**non-budget items**) on October 28, 2009, and recommends the following motions:

1. Review Minutes of:
 - a. Aging & Disability Resource Center (September 24, 2009).
 - b. Children with Disabilities Education Board (September 22, 2009).
 - c. Human Services Board (September 10, 2009).
 - d. Veterans’ Recognition Subcommittee (October 13, 2009). Receive and place on file the minutes, Items 4a-d.

A motion was made by Supervisor Knier and seconded by Supervisor Evans “to adopt.” Voice vote taken. Motion carried unanimously with no abstentions.

Approved by: \s\ Tom Hinz, County Executive Date: 11/24/2009

No. 9e -- **REPORT OF PLANNING, DEVELOPMENT & TRANSPORTATION COMMITTEE OF OCTOBER 26, 2009 (non-budget items)**

TO THE MEMBERS OF THE BROWN COUNTY
BOARD OF SUPERVISORS

Ladies and Gentlemen:

The PLANNING, DEVELOPMENT & TRANSPORTATION COMMITTEE met in regular session (**non-budget items**) on October 26, 2009, and recommends the following motions.

1. Review minutes of:
 - a) Bay-Lake Regional Planning Commission (August & September 2009 Activity Report).
 - b) Harbor Commission (9/14/09).
 - c) Lower Fox River and Green Bay Shoreline Waterfront Redevelopment Steering Committee Meeting (9/30/09).
 - d) Planning Commission Board of Directors (9/2/09).
 - e) Planning Commission Board of Directors Transportation Subcommittee (8/13/09). Receive and place on file 1a, b, c, d, e.
2. Communication from Supervisor Scray re: Request PD&T consider privatization for Planning Services for Brown County. (Referred from October County Board.) Receive and place on file. Ayes: 3 (Erickson, Haefs, Kaster); Nays 2 (Dantinne, Fleck).
3. Communication from Supervisor Andrews to develop a process, including a form to fill out, to articulate the factors that lead to the need for a budget transfer to cover shortfalls with a section to be filled out by our financial office indicating where funds can be taken from. This form should be presented along with the request for budget transfer, and included in our packets. (Referred from Administration Committee.) Receive and place on file.
4. Zoning - Budget Status Financial Report for August 31, 2009. Receive and place on file.
5. Zoning - Discussion and action regarding a request to amend/rezone an area of wetlands on tax parcel HM-398 from the Wisconsin Wetland Inventory zoning map T24N R22E, Town of Humboldt, Brown County, map received by Brown County Zoning on June 5, 1990. To approve a request to amend/rezone an area of wetlands on tax parcel HM-398 from the Wisconsin Wetland Inventory Zoning Map T24N R22E, Town of Humboldt, Brown County.
6. Port Area Budget Status Financial Report for August 31, 2009. Receive and place on file.
7. Solid Waste Area Budget Status Financial Report for August 31, 2009. Receive and place on file.
8. Port/Solid Waste - Director's Report. Receive and place on file.
9. Highway - September 2009 Budget to Actual. Receive and place on file.
10. Highway - Approval of RFP re: Highway Department Vehicle Maintenance and Inventory Management System. To approve.
11. Highway - Request for Budget Transfer (#09-83): Interdepartmental Transfer and Increase in Expenditures with Offsetting Increase in Revenue. To approve.

12. Highway/Planning Commission - Updates on CTH GV (standing item). Receive and place on file.
13. Planning Commission - Budget Status Financial Report for August 31, 2009. Receive and place on file.
14. Property Listing - Budget Status Financial Report for August 31, 2009. Receive and place on file.
15. Register of Deeds - Budget Status Financial Report for August 31, 2009. Receive and place on file.
16. UW-Extension - Budget Adjustment Request (#09-97): Increase in expenses with offsetting increase in revenue. Receive and place on file.
17. Audit of bills. To approve payment of bills.

A motion was made by Supervisor Erickson and seconded by Supervisor Dantine “**to adopt.**” Voice vote taken. Motion carried unanimously with no abstentions.

Approved by: _____ \s\ Tom Hinz, County Executive _____ Date: 11/24/2009

No. 9e(i) -- REPORT OF LAND CONSERVATION SUB-COMMITTEE OF OCTOBER 26, 2009 (non-budget items)

TO THE MEMBERS OF THE BROWN COUNTY
BOARD OF SUPERVISORS

Ladies and Gentlemen:

The LAND CONSERVATION SUB COMMITTEE met in regular session (**non-budget items**) on October 26, 2009, and recommends the following motions.

1. Communication from Supervisor Dantine re: To have Brown County review the inspection fees for manure facilities in Brown County. (Commercial and Farm). (Referred from October County Board). Receive and place on file.

A motion was made by Supervisor Vander Leest and seconded by Supervisor Johnson “**to adopt**”. Voice vote taken. Motion carried unanimously with no abstentions.

Approved by: _____ \s\ Tom Hinz, County Executive _____ Date: 11/24/2009

No. 9f -- REPORT OF PUBLIC SAFETY COMMITTEE OF OCTOBER 20, 2009 (non-budget items)

TO THE MEMBERS OF THE BROWN COUNTY
BOARD OF SUPERVISORS

Ladies and Gentlemen:

*** Please Note****

The following numbers correspond to the Public Safety Committee minutes for the Regular portion of the meeting.

1. Review minutes & reports of:
 - a) Criminal Justice Coordinating Board (9/29/09).
Receive and place on file.
 - b) FoxComm User Technical Committee Meeting Minutes (6/17/09). Receive and place on file.
7. Public Safety Communications - Review and Approve RFP for the Radio Consultant.
To approve.
8. Public Safety Communications - CAD Project Update. Receive and place on file.
9. Public Safety Communications - Budget Adjustment Request (#09-92): Increase in expenses with offsetting increase in revenue. To approve.
10. Public Safety Communications - Budget Adjustment Request (#09-93): Increase in expenses with offsetting increase in revenue. *See item #12*
11. Public Safety Communications - Budget Adjustment Request (#09-94): Increase in expenses with offsetting increase in revenue. *See item #12*
12. Public Safety Communications - Budget Adjustment Request (#09-95): Increase in expenses with offsetting increase in revenue. Take items No. 10, No. 11, and No. 12 for approval.
13. Sheriff - Grant Application Review (#09-38): JAG Recovery Act – Drug Task Force Grant. To approve.
14. Sheriff - Review and Approve RFP for the Laundry Management Services.
To hold until next meeting. To approve the RFP.
15. Sheriff - Resolution re: Approving new or Deleted Positions During the 2010 Budget Process (Sheriff's Department). To approve. *See Resolutions, Ordinances November County Board.*
16. Sheriff - Resolution re: Change in Table of Organization Sheriff's Department (Transfer Accountant position from the Sheriff's Department to the Department of Administration.)
To approve. Ayes: 2 (Nicholson, Williams); Nays: 2 (Andrews, Clancy). Motion Failed.
See Resolutions, Ordinances November County Board.

Other

17. Audit of bills. To pay the bills.

A motion was made by Supervisor Clancy and seconded by Supervisor Andrews **“to adopt”**. Voice vote taken. Motion carried unanimously with no abstentions.

Approved by: _____\s_____ Tom Hinz, County Executive

Date: 11/24/2009

No. 10 -- RESOLUTIONS, ORDINANCES:

No. 10b -- RESOLUTION REGARDING: CHANGE IN TABLE OF ORGANIZATION SHERIFF'S DEPARTMENT (TRANSFER ACCOUNTANT POSITION FROM THE SHERIFF'S DEPARTMENT TO THE DEPARTMENT OF ADMINISTRATION)

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, the present Sheriff's Department Table of Organization includes an Accountant position in pay grade 19, salary range \$51,322 - \$61,280 of the Classification & Compensation Plan; and

WHEREAS, the position was intended to provide accounting services to the Sheriff's Department; and

WHEREAS, as part of the organizational effectiveness initiative to share and centralize services, the Accountant position was evaluated by Human Resources in conjunction with the Sheriff's Department and the Department of Administration; and

WHEREAS, it is recommended that the Accountant position be transferred from the Sheriff's Department Table of Organization to the Department of Administration's Table of Organization to allow for standardized accounting practices, processes and controls and so that this position can provide accounting services primarily for Sheriff's Department and then to other departments within Brown County; and

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that it hereby approves transferring the Accountant, pay grade 19, salary range \$51,322 - \$61,280 of the Classification & Compensation Plan from the Sheriff's Department Table of Organization to the Department of Administration's Table of Organization; and

BE IT FURTHER RESOLVED that the Accountant, pay grade 19, salary range \$51,322 - \$61,280 of the Classification & Compensation Plan be eliminated from the Sheriff's Department Table of Organization.

Fiscal Impact: None

Respectfully submitted,
ADMINISTRATION COMMITTEE
PUBLIC SAFETY COMMITTEE
EXECUTIVE COMMITTEE

A motion was made by Supervisor Andrews and seconded by Supervisor Warpinski "to adopt". Voice vote taken. Motion carried unanimously with no abstentions.

Approved by: _____ \s\ Tom Hinz, County Executive _____

Date: 11/24/2009

ATTACHMENT TO #10B

DATE: August 6, 2009
TO: Debbie Klarkowski
Human Resources Manager
FROM: Paula Kazik
Senior Human Resources Analyst
SUBJECT: Sheriff's Department - Accountant

As part of the 2009 organizational effectiveness initiative, Brown County continues to explore shared and centralized services. As part of this initiative, the Accountant position in the Sheriff's Department was evaluated. Discussions were held between Human Resources, Sheriff's Department, and Department of Administration. Additionally, the Accountant tracked his daily duties for a period, which provided the data for the evaluation and supports the recommendation.

This position provides:

- Accounting supports for the Sheriff's Department; assists in the development of the annual budget; assists in the preparation and administration of grants; provides all reports associated with budgets, grants, and other disbursements.
- Oversees and recommends improvements for and monitors cash management, balances and reconciles deposits and payments.
- Prepares internal reports on benefits, expenses, accounts payable and receivables
- Prepares analysis and special reports for proposed staffing changes or new programs.

In addition to providing support for the above mentioned duties, the Accountant position:

- Counts receipts from cash drawers and prepares deposits
- Collects, sorts, alphabetize, photocopy and deliver time cards to payroll
- Maintain department records regarding paid leave and reconcile periodically to payroll records.

The department utilizes this position at the skill and credentials of an accountant infrequently as a resource for compilation of data, and monthly and annually reporting. Other duties brought out as a result of the evaluation can be performed by a position requiring an Associates Degree. The financial system the county has recently implemented will allow for easier access to financial related information and will eliminate the need for the accountant to create and maintain financial spreadsheets at a department level.

Recommendation:

The relocation of the Sheriff's Department Accountant position to the Department of Administration will provide a better value to Brown County by:

- Allow for standardizing of accounting practices, processes, and controls
- Allow for cross training and provide accounting services to other county departments
- Focus on Sheriff's department's duties and requirements, but use the skills/credentials on true accounting duties.

Therefore, Human Resources is recommending the deletion of one (1) FTE Accountant position in the Sheriff's Department Table of Organization and the addition of one (1) FTE Accountant Position in the Department of Administration Table of Organization.

Attached, please find the fiscal impact associated with the above recommendations.

Accountant (transfer 1.0 FTE from sheriff dept to admin)

Total Fiscal Impact: \$0

2009 Annual Fiscal Impact:

	<u>Add to Admin</u>	<u>Delete from Sheriff</u>	<u>Net Fiscal Impact</u>
Salary	54,449	(54,449)	-
Fica	3,990		
Health	17,333		
Dental	1,164		
Life	53		
LTD	196		
Ret	2,450		
Ret Cr	3,212		
Total Fringe	28,399	(28,399)	-
Total Salary & Fringe Impact	<u>82,848</u>	<u>(82,848)</u>	-

2009 Fiscal Impact 11/1/09 - 12/31/09:

	<u>Add to Admin</u>	<u>Delete from Sheriff</u>	<u>Net Fiscal Impact</u>
Salary	9,075	(9,075)	-
Fica	665		
Health	2,889		
Dental	194		
Life	9		
LTD	33		
Ret	408		
Ret Cr	535		
Total Fringe	4,733	(4,733)	-
Total Salary & Fringe Impact	<u>13,808</u>	<u>(13,808)</u>	-

Pre-tax deducts

Health	1405.32
Dental	94.44
Life	60
Health Spending	312
Parking	420
Total Pre-tax Deducts	<u>2291.76</u>

No. 10c -- **RESOLUTION REGARDING:CHANGE IN TABLE OF ORGANIZATION**
DEPARTMENT OF ADMINISTRATION/ INFORMATION SERVICES

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE
BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, the present Department of Administration Table of Organization includes the Information Services Department; and

WHEREAS, a motion was made for the Information Services Department to become a stand alone department with the Director of Information Services reporting to the County Executive; and

WHEREAS, it is recommended that the following Information Services positions become a stand alone department:

1 FTE Information Services Director	3 FTE Network Support Specialist
1 FTE Office Manager I	1 FTE Data/Telecom. Specialist
1 FTE System Administrator	1 FTE Network Support Clerk
1 FTE Management Information Coord. - PSC	1 FTE IT Client Support Specialist
1 FTE Management Information Specialist	1 FTE Applications Support Mgr.
1 FTE Network Support Manager	5.5 FTE Programmer/Analyst II

WHEREAS, it is further recommended that the Project Team managing the implementation of the new financial system remain under the Department of Administration's Table of Organization; and

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that it hereby approves Information Services becoming a stand alone department reporting to the County Executive; and

BE IT FURTHER RESOLVED that the Project Team managing the implementation of the new financial system will remain under the Department of Administration's Table of Organization; and

BE IT FURTHER RESOLVED that these changes to the Department of Administration and Information Services Table of Organization be effective January 1, 2010.

Fiscal Impact: None

Respectfully submitted,
EXECUTIVE COMMITTEE

A motion was made by Supervisor Erickson and seconded by Supervisor Johnson **“to adopt”**.

Vote taken. Roll Call #10c(1):

Ayes: Warpinski, De Wane, Nicholson, Krueger, Haefs, Erickson, Brunette, Zima, Evans, Vander Leest, Johnson, Dantine, La Violette, Andrews, Kaster, Williams, Fleck, Clancy, Wetzl, Moynihan, Scray, Lund, Fewell

Nays: Theisen, Knier, Hoeft

Total Ayes: 23 Total Nays: 3

Motion carried.

Approved by: _____ \s\ Tom Hinz, County Executive _____ Date: 11/24/2009

No. 10d -- RESOLUTION REGARDING: LRB-1657/2 REGULATING SELF-INSURED HEALTH PLANS

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE
BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, legislation has been drafted (LRB-1657/2) in the state legislature that would require the Office of the Commissioner of Insurance (OCI) to regulate self-insured health plans of a city, village, town, county or school district; and

WHEREAS, this proposal would require a self-insured governmental health plan to provide reports and reply to requests for information from OCI; and

WHEREAS, OCI would have to promulgate rules regarding coverage requirements and the level of reserves and surpluses a self-insured governmental health plan must maintain; and

WHEREAS, OCI already has authority to enforce specific coverage requirements for self-insured governmental health plans; and

WHEREAS, OCI would have the authority to seek injunctions or restraining orders as well as impose forfeitures and criminal penalties on self-insured governmental health plans under this proposal; and

WHEREAS, Brown County has a self-insured health plan; and

WHEREAS, Brown County provides a generous health plan to employees without the regulation of OCI; and

WHEREAS, increased regulation would not add value to the health plan but will increase the county's expense to administrate the health plan; and

WHEREAS, counties provide numerous mandated programs on behalf of the state and federal governments while under strict levy and rate limitations; and

WHEREAS, this proposal is another unfunded mandate.

NOW, THEREFORE, BE IT RESOLVED, that Brown County opposes legislation that would mandate OCI to regulate self-insured governmental health plans; and

BE IT FURTHER RESOLVED, a copy of this resolution be sent to area legislators, Governor Doyle and the Wisconsin Counties Association.

Respectfully Submitted,
ADMINISTRATION COMMITTEE

A motion was made by Supervisor La Violette and seconded by Supervisor Johnson “to adopt”. Voice vote taken. Motion carried unanimously with no abstentions.

Approved by: _____ \s\ Tom Hinz, County Executive _____ Date: 11/24/2009

No. 10e -- RESOLUTION REGARDING: ADOPTING A POLICY TOWARD CUSTOMER SERVICE

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE
BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, the Brown County Board recognizes that the citizens of Brown County expect helpful and courteous service from Brown County employees; and

WHEREAS, the Brown County Board desires to adopt a policy encouraging department heads and salaried employees to accommodate the needs of customers of Brown County; and

WHEREAS, the Brown County Board desires to encourage its department heads and salaried employees to continue servicing customers for a reasonable amount of time after the close of normal business hours.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors to adopt a policy whereby its department heads and salaried employees are directed to provide service to customers of Brown County after the close of normal business hours if the service commenced prior to the close of normal business hours and if the service required can be completed within a reasonable amount of time.

Fiscal Impact: Undetermined.

Respectfully submitted,
EXECUTIVE COMMITTEE

A motion was made by Supervisor Vander Leest and seconded by Supervisor Moynihan “to adopt”. Voice vote taken. Motion carried unanimously with no abstentions.

Approved by: _____ \s\ Tom Hinz, County Executive _____ Date: 11/24/2009

No. 11 -- SUCH OTHER MATTERS AS AUTHORIZED BY LAW.

LATE COMMUNICATION:

No. 11a -- FROM SUPERVISOR VANDER LEEST AND SUPERVISOR JOHNSON REGARDING: REQUEST TO INVESTIGATE THE PRICE OF BOOKS AT ONLINE COMPANIES AND OTHER SOURCES TO DETERMINE IF THE CURRENT STATE CONTRACT IS THE BEST DEAL AVAILABLE FOR NEW BOOK PURCHASES.

Refer to Education and Recreation Committee and Library Board.

No. 11b -- FROM SUPERVISOR KNIER REGARDING: ASK FOR A MODIFICATION TO SECTION 2.03(3)(e) TO INCLUDE A PROVISION FOR EMERGENCY CONTRACTING.

Refer to Executive Committee.

No. 12 -- BILLS OVER \$5,000 FOR PERIOD ENDING OCTOBER 31, 2009.

A motion was made by Supervisor Fleck and seconded by Supervisor Clancy “to pay the bills over \$5,000 for period ending October 31, 2009”. Voice vote taken. Motion carried unanimously with no abstentions.

No. 13 -- REVIEW OF 2010 BUDGET AND BUDGET RECOMMENDATIONS BY STANDING COMMITTEES.

No. 13a -- REPORT OF ADMINISTRATION COMMITTEE OF OCTOBER 15, 2009 (budget items)

TO THE MEMBERS OF THE BROWN COUNTY
BOARD OF SUPERVISORS

Ladies and Gentlemen:

The ADMINISTRATION COMMITTEE met in regular session (**budget items**) on October 15, 2009, and recommends the following motions:

*** Please Note****

The following numbers correspond to the Administration Committee minutes for the Budget portion of the meeting.

22. County Clerk - Review of 2010 department budget. To approve the 2010 County Clerk Department Budget as presented and forward to the County Board.
23. Corporation Counsel – Review of 2010 department budget. To approve the 2010 Corporation Counsel Department Budget as presented and forward to the County Board.
24. Child Support – Review of 2010 department budget. To increase the 2010 Child Support Department Budget expenditures by \$133,059 for transfer of cases to the Oneida Tribe, and increase the state grant revenue by \$136,555, for a net change of \$3,496, and approve the budget as amended.
25. Facility Management – Review of 2010 department budget. To approve the 2010 Facility Management Department Budget as presented and forward to the County Board.
26. Dept. of Administration - Review of 2010 department budget. To approve the Department of Administration budget as amended, removing \$3,939,079 in Revenues and \$4,307,200 in Expenses; to craft a new department titled Information Services with Revenues of \$3,939,079 and Expenses of \$4,307,200. Ayes: Krueger, Theisen, Lund; Nays: Hoeft, Theisen. MOTION APPROVED 3-2
27. Human Resources - Review of 2010 department budget. To approve the 2010 Human Resources Department Budget as presented and forward to the County Board.
28. Treasurer - Review of 2010 department budget. To amend the Treasurer’s 2010 Department Budget by increasing the hourly rate of the tax collector position to \$11.25, reducing the hours to 2,515 with no financial impact.

Year 2010 Nondivisional Budgets Review

29. Debt Service Fund. To approve.
30. Capital Projects. To approve.
31. Taxes, Special Revenues, Certain Internal Service & Fiduciary Funds. To approve.

County Board Changes to Administration Committee Action on 11-9-09:

	<u>Levy Impact</u>
Non-Represented Employees - Eliminate 2010 proposed pay increase	(\$350,000)
Child Support - Reverse State revenue until final number received	\$ 3,496
Administration - remove IS Strategy Consulting	(\$ 50,000)
Full County - 5 day furlough	(\$743,893) **
Facilities - reinstate 1 FTE Housekeeper I	\$ 45,510

**** (\$743,893) is unofficial.**

A motion was made by Supervisor Knier and seconded by Supervisor Haefs “**to eliminate 2% cost of living increase, essentially, freeze administrative salaries to 2009 levels, for a fiscal impact with levy savings of \$350,000**”.

After discussion, a vote was taken on Supervisor Knier's motion. Roll Call #13a(1):

Ayes: De Wane, Nicholson, Theisen, Krueger, Haefs, Erickson, Brunette, Zima, Evans, Vander Leest, Johnson, Dantine, La Violette, Andrews, Kaster, Knier, Williams, Moynihan, Scray, Hoeft, Lund

Nays: Warpinski, Fleck, Clancy, Wetzal, Fewell

Total Ayes: 21 Total Nays: 5

Motion carried.

A motion was made by Supervisor Evans and seconded by Supervisor Williams **“to layoff all Brown County employees except those employees necessary for the operation of departments which remain open twenty-four (24) hours a day, seven (7) days per week on New Year's Eve Day (1/2 day a.m.), Good Friday (1/2 day a.m.), Christmas Eve Day (1/2 day a.m.), Friday before Labor Day (1/2 day p.m.), day after July 4th, day after Thanksgiving and the Friday before Memorial Day, resulting in five (5) days of layoff with flexibility for departments to negotiate alternate days with represented employees, a fiscal impact with savings of \$743,893.”**

After discussion, a vote was taken on Supervisor Evans' motion. Roll Call #13a(2):

Ayes: Nicholson, Theisen, Krueger, Haefs, Erickson, Brunette, Zima, Evans, Vander Leest, Johnson, Dantine, La Violette, Andrews, Kaster, Knier, Williams, Fleck, Clancy, Wetzal, Moynihan, Scray, Hoeft, Lund, Fewell

Nays: Warpinski, De Wane

Total Ayes: 24 Total Nays: 2

Motion carried.

A motion was made by Supervisor Williams and seconded by Supervisor Kaster **“to amend the Administration budget by cutting Information Services Strategy Consulting fees of \$50,000 from the budget”**. Voice vote taken. Motion carried with Supervisor Warpinski voting nay.

A motion was made by Supervisor Lund and seconded by Supervisor Fewell **“to receive and place on file item #24 (Child Support - Review of 2010 department budget). COMMITTEE ACTION: To increase the 2010 Child Support Department Budget expenditures by \$133,059 for transfer of cases to the Oneida Tribe, and increase the state grant revenue by \$136,555 for a net change of \$3,496, and approve the budget as amended.”** Voice vote taken. Motion carried.

A motion was made by Supervisor Lund and seconded by Supervisor La Violette **“to adopt the Administration Committee Budget Report of October 15, 2009 as amended”**. Voice vote taken. Motion carried unanimously with no abstentions.

Approved by: \ s \ Tom Hinz, County Executive

Date: 11/24/2009

No. 13b -- **REPORT OF EDUCATION AND RECREATION COMMITTEE OF
OCTOBER 27, 2009 (budget items)**

TO THE MEMBERS OF THE BROWN COUNTY
BOARD OF SUPERVISORS

Ladies and Gentlemen:

The EDUCATION & RECREATION COMMITTEE met in regular session (**budget**) on October 27, 2009 and recommends the following:

****Please Note****

The following numbers correspond to the Education & Recreation Committee minutes for the Budget portion of the meeting.

BUDGET REVIEW

REVIEW OF 2010 DEPARTMENT BUDGET:

22. NEW Zoo: Review of 2010 department budget. Approve as proposed.
23. Golf Course: Review of 2010 department budget. Approve as proposed.
24. Library: Review of 2010 department budget. Approve as proposed.
25. Museum: Review of 2010 department budget. Adopt as proposed.
 - a. Resolution re: Approving New or Deleted Positions During the 2010 Budget Process.
To approve. See Resolutions, Ordinances November County Board.
26. Parks: Review of 2010 department budget. Add \$18,000 contribution to City of Green Bay for Triangle Hill. Aye: 4 (Johnson, Brunette, Vander Leest, Wetzel); Nays: 1 (Warpinski). Approve as amended.
27. Audit of bills. Pay the bills.

County Board Changes to Education & Recreation Committee Action on 11-9-09:

	<u>Levy Impact</u>
Library - funding for book purchases - from unclaimed checks (\$19,800)	--
Library - funding for book purchases	\$ 30,200

Item #26 -- Parks: Review of 2010 department budget. COMMITTEE ACTION: Add \$18,000 contribution to City of Green Bay for Triangle Hill. Ayes: 4 (Johnson, Brunette, Vander Leest, Wetzel); Nays: 1 (Warpinski)

A motion was made by Supervisor Warpinski “**to remove \$18,000 from the Park Budget for Triangle Hill**”.

After discussion, a motion was made by Supervisor Warpinski and seconded by Supervisor De Wane **“to approve Item #26 of the Education & Recreation Committee Report”**. Roll Call #13b(1):

Ayes: De Wane, Nicholson, Theisen, Krueger, Haefs, Erickson, Brunette, Zima, Evans, Vander Leest, Johnson, La Violette, Andrews, Knier, Williams, Fleck, Clancy, Wetzler, Moynihan, Hoeft, Lund

Nays: Warpinski, Dantine, Kaster, Scray, Fewell

Total Ayes: 21 Total Nays: 5

Motion carried. Supervisor Warpinski wanted it noted that he does not support spending \$18,000 for Triangle Hill.

Item #24 -- Library: Review of 2010 department budget. COMMITTEE ACTION: Approve as proposed.

A motion was made by Supervisor Vander Leest and seconded by Supervisor La Violette **“request to add \$19,800 from unused checks from 2007 and 2008; and adding \$30,200 to the levy for a total of \$50,000, for the purchase of new books.”** After discussion, a vote was taken. Roll Call #13b(2):

Ayes: Warpinski, De Wane, Theisen, Krueger, Haefs, Brunette, Zima, Evans, Vander Leest, Johnson, Dantine, La Violette, Andrews, Knier, Williams, Fleck, Clancy, Wetzler, Moynihan, Scray, Hoeft, Lund, Fewell

Nays: Nicholson, Erickson, Kaster

Total Ayes: 23 Total Nays: 3

Motion carried.

A motion was made by Supervisor Johnson and seconded by Supervisor Vander Leest **“to adopt the Education and Recreation Committee Budget Report of October 27, 2009 as amended.”** Voice vote taken. Motion carried unanimously with no abstentions.

Approved by: \ s \ Tom Hinz, County Executive Date: 11/24/2009

A motion was made by Supervisor La Violette and seconded by Supervisor Krueger **“to reconsider the restoration of the 2% cost of living raise that was reduced from the Administration Committee Budget Report”**. Vote taken. Roll Call #13(1):

Ayes: Warpinski, De Wane, Nicholson, Krueger, Evans, La Violette, Andrews, Williams, Fleck, Clancy, Wetzler, Fewell

Nays: Theisen, Haefs, Erickson, Brunette, Zima, Vander Leest, Johnson, Dantine, Kaster, Knier, Moynihan, Scray, Hoeft, Lund

Total Ayes: 12 Total Nays: 14

Motion defeated.

No. 13c -- **REPORT OF EXECUTIVE COMMITTEE OF NOVEMBER 4, 2009**
(budget items)

TO THE MEMBERS OF THE BROWN COUNTY
BOARD OF SUPERVISORS

Ladies and Gentlemen:

The EXECUTIVE COMMITTEE met in regular session (**budget items**) on November 4, 2009 and recommends the following motions:

*** Please Note****

The following numbers correspond to the Executive Committee minutes for the Budget portion of the meeting.

Nondivisional Budgets

14. County Executive – Review of 2010 department budget. To approve the 2010 County Executive Department Budget as proposed.

Nondivisional Budgets

15. Board of Supervisors - Review of 2010 department budget.
- a. To cut \$5,000 from the committee secretaries line item and add to the Administrative office secretaries. Motion withdrawn.
 - b. To approve the 2010 Board of Supervisors Department budget as presented.

Resolutions, Ordinances

16. Resolution re: Approving New or Deleted Positions During the 2010 Budget Process. (Department of Administration).
17. Resolution re: Approving New or Deleted Positions During the 2010 Budget Process. (Facility & Park Management Department).
18. Resolution re: Approving New or Deleted Positions During the 2010 Budget Process. (Human Resources Department).
19. Resolution re: Approving New or Deleted Positions During the 2010 Budget Process. (Museum)
20. Resolution re: Approving New or Deleted Positions During the 2010 Budget Process. (Aging & Disability Resource Center).
21. Resolution re: Approving New or Deleted Positions During the 2010 Budget Process. (Health Department).
22. Resolution re: Approving New or Deleted Positions During the 2010 Budget Process. (Human Services Department).
23. Resolution re: Approving new or Deleted Positions During the 2010 Budget Process. (Sheriff's Department).
24. Resolution re: Approving New or Deleted Positions During the 2010 Budget Process. (Planning and Land Services).
25. Resolution re: Approving New or Deleted Positions During the 2010 Budget Process. (Register of Deeds)

26. Resolution re: Approving New or Deleted Positions During the 2010 Budget Process. (UW-Extension).

To take #'s 16 to 26 together. To approve Resolutions #'s 16 to 26. See Resolutions, Ordinances November County Board.

County Board Changes to Executive Committee Action on 11-9-09:

	<u>Levy Impact</u>
County Board - reduce Supervisors salary by 2%	\$ (2,467)
Executive - reclass Legislative Assistant to Grade 22, Step 2	\$ (9,143)
Executive - increase ADVANCE contribution	\$ 20,000

A motion was made by Supervisor Warpinski regarding County Board Supervisor salaries **“to establish the Chair at \$11,025; Vice Chair at \$9,065 and Supervisors at \$7,797 with a savings of \$2,800”**.

A substitute motion was made by Supervisor Knier and seconded by Supervisor Warpinski **“provide for a 2% salary cut for County Board Supervisors, Chair and Vice Chair, for one (1) year beginning in 2010 and ending in 2011, with a savings of \$2,467”**. Vote take. Roll Call #13c(1):

Ayes: Warpinski, De Wane, Nicholson, Theisen, Krueger, Haefs, Brunette, Vander Leest, Johnson, Dantine, La Violette, Andrews, Kaster, Knier, Fleck, Clancy, Hoeft, Lund, Fewell

Nays: Erickson, Zima, Evans, Williams, Wetzel, Moynihan, Scray

Total Ayes: 19 Total Nays: 7

Motion carried.

A motion was made by Supervisor Knier and seconded by Supervisor Fewell **“increase County Board Supervisor health insurance premiums by 3.5%”**. Vote taken. 2/3 vote required (18) Roll Call #13c(2):

Ayes: Warpinski, Nicholson, Theisen, Brunette, Dantine, La Violette, Knier, Fleck, Clancy, Wetzel, Moynihan, Hoeft, Lund, Fewell

Nays: De Wane, Krueger, Haefs, Erickson, Zima, Evans, Vander Leest, Johnson, Andrews, Kaster, Williams, Scray

Total Ayes: 14 Total Nays: 12

Motion defeated.

A motion was made by Supervisor Scray and seconded by Supervisor Knier **“to reduce Legislative Assistant salary to \$57,764, level 18, a savings in salary and benefits of \$16,903”**. Vote taken. Roll Call #13c(3):

Ayes: Nicholson, Zima, Evans, Vander Leest, Kaster, Knier, Fleck, Moynihan, Scray

Nays: Warpinski, De Wane, Theisen, Krueger, Haefs, Erickson, Brunette, Johnson, Dantine, La Violette, Andrews, Williams, Clancy, Wetzel, Hoeft, Lund, Fewell

Total Ayes: 9 Total Nays: 17

Motion defeated.

** A motion was made by Supervisor Clancy and seconded by Supervisor Nicholson “**please set the wage of the Legislative Assistant to Grade 22, Step 2 at wage of \$64,304 a savings in salary and benefits of \$9,143**”. Vote taken. Roll Call #13c(4):

Ayes: Nicholson, Theisen, Haefs, Erickson, Brunette, Zima, Evans, Vander Leest, Kaster, Knier, Fleck, Clancy, Moynihan, Scray, Lund, Fewell

Nays: Warpinski, De Wane, Krueger, Johnson, Dantine, La Violette, Andrews, Williams, Wetzal, Hoeft

Total Ayes: 16 Total Nays: 10

Motion carried.

** PARTIAL VETO BY COUNTY EXECUTIVE OF THE RECLASSIFICATION OF THE LEGISLATIVE ASSISTANT TO PAY GRADE 22, STEP 2.

A motion was made by Supervisor Williams and seconded by Supervisor Evans “**to increase the contribution to Advance by \$20,000**”.

A motion was made by Supervisor Clancy and seconded by Supervisor Andrews “**to suspend the rules to allow interested parties to address the Board**”. Voice vote taken. Motion carried unanimously with no abstentions.

Fred Monique, 305 Braebourne Ct., Green Bay, Director of Advance, spoke in favor of the Advance program.

A motion was made by Supervisor Haefs and seconded by Supervisor Erickson “**to return to the regular order of business**”. Voice vote taken. Motion carried unanimously with no abstentions.

A substitute motion was made by Supervisor Erickson and seconded by Supervisor Brunette “**to increase Advance \$10,000 for a total of \$30,000**”. Vote taken. Roll Call #13c(5):

Ayes: Warpinski, Haefs, Erickson, Brunette, Zima, Evans, Vander Leest, Williams, Wetzal, Moynihan, Scray

Nays: De Wane, Nicholson, Theisen, Krueger, Johnson, Dantine, La Violette, Andrews, Kaster, Knier, Fleck, Clancy, Hoeft, Lund, Fewell

Total Ayes: 11 Total Nays: 15

Motion defeated.

Vote taken on Supervisor Williams motion “**to increase the contribution to Advance by \$20,000**”. Vote taken. Roll Call #13c(6):

Ayes: Warpinski, De Wane, Theisen, Krueger, Brunette, Evans, Vander Leest, Johnson, Dantine, La Violette, Andrews, Williams, Fleck, Clancy, Wetzal, Moynihan, Scray, Lund, Fewell

Nays: Nicholson, Haefs, Erickson, Zima, Kaster, Knier, Hoeft

Total Ayes: 19 Total Nays: 7

Motion carried.

A motion was made by Supervisor Lund and seconded by Supervisor Clancy “**to adopt the Executive Committee Budget Report of November 4, 2009 as amended**”. Voice vote taken. Motion carried unanimously with no abstentions.

Approved by: /s\ Tom Hinz, County Executive ** Date: 11/30/2009

** PARTIAL VETO BY COUNTY EXECUTIVE OF THE RECLASSIFICATION OF THE LEGISLATIVE ASSISTANT TO PAY GRADE 22, STEP 2.

No. 13d -- REPORT OF HUMAN SERVICES COMMITTEE OF OCTOBER 28, 2009 (budget items)

TO THE MEMBERS OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

The HUMAN SERVICES COMMITTEE met in regular session (**budget items**) on October 28, 2009, and recommends the following motions:

*** Please Note****

The following numbers correspond to the Human Services Committee minutes for the Budget portion of the meeting.

Comments from the Public.

- a. To restore funding to Healthy Families in the amount of \$240,278.
 - b. To restore funding to Sexual Assault Counseling at Family Services in the amount of \$20,000.
 - c. To restore funding to the Teen Parenting program in the amount of \$119,654. Ayes: 6 (Brunette, Evans, Fewell, Knier, La Violette, Lund); Nays: 1 (Moynihan). Motion Carried.
 - d. To restore funding to Citizen Advocacy at ASPIRO in the amount of \$32,364.
 - e. To restore funding to Homeless Shelter in the amount of \$20,000.
 - f. To restore funding to Golden House in the amount of \$20,000.
 - g. To restore funding to Child Advocacy Center in the amount of \$50,000.
5. Syble Hopp School - Review of 2010 Department Budget. To approve the Syble Hopp 2010 Budget as proposed.
 6. Veterans’ Services - Review of 2010 Department Budget. To approve the Veterans’ Services 2010 Budget as proposed.
 7. Aging & Disability Resource Center - Review of 2010 Department Budget.
 - a. Aging & Disability Resource Center - Resolution re: Approving New or Deleted Positions during the 2010 Budget Process. *See Resolutions, Ordinances November County Board.* To approve Item 7 as proposed and Item 7a.

8. Health Department - Review of 2010 Department Budget.
 - a. Health Department - Budget Transfer Request (#09-82): Increase in Expenditures with Offsetting Increase in Revenue.
 - b. Health Department - Resolution re: Approving New or Deleted Positions during the 2010 Budget Process. *See Resolutions, Ordinances November County Board.*
To approve Item 8 as proposed and Items 8a-b.
9. Human Services Department - Review of 2010 department budget.
 - a. Human Services Department - Budget Adjustment Request (#09-89): Increase in Expenses with Offsetting Increase in Revenue.
 - b. Human Services Department - Budget Adjustment Request (#09-90): Increase in Expenses with Offsetting Increase in Revenue.
 - c. Human Services Department - Budget Adjustment Request (#09-98): Increase in Expenses with Offsetting Increase in Revenue.
 - d. Human Services Department - Resolution re: Approving New or Deleted Positions during the 2010 Budget Process. *See Resolutions, Ordinances November County Board.*
 - To amend the motion to eliminate the Economic Support Services Manager and take the Economic Services Support responsible for Quality and Training and reclassify to Economic Support Administrator and place it at a Grade 21. Ayes: 4 (Brunette, Evans, Knier, Lund); Nays: 3 (Fewell, La Violette, Moynihan). Motion Carried.
 - To approve as amended Item 9 and approve Items 9a-d.
10. Audit of bills. To pay the bills.

County Board Changes to Human Services Committee Action on 11-9-09:

HS - move Accountant Manager, Accountant Supervisor and Budget & Finance Manager to Administration	<u>Levy Impact</u>

After discussion on the Human Services Budget, a motion was made by Supervisor De Wane and seconded by Supervisor Andrews **“to fund a receptionist position with salary and fringe benefits totaling \$46,167”**. Vote taken. Roll Call #13d(1):

Ayes: De Wane, Krueger, Brunette, Evans, La Violette, Andrews, Williams, Fleck, Clancy, Wetzell, Fewell

Nays: Warpinski, Nicholson, Theisen, Haefs, Erickson, Zima, Vander Leest, Johnson, Dantine, Kaster, Knier, Moynihan, Scray, Hoeft, Lund

Total Ayes: 11 Total Nays: 15

Motion defeated.

A motion was made by Supervisor La Violette and seconded by Supervisor Clancy “**to adopt the Human Services Committee Budget Report of October 28, 2009 as presented**”. Voice vote taken. Motion carried unanimously with no abstentions.

Approved by: \s\ Tom Hinz, County Executive

Date: 11/24/2009

No. 13e -- REPORT OF PLANNING, DEVELOPMENT AND TRANSPORTATION COMMITTEE OF OCTOBER 26, 2009 (budget items)

TO THE MEMBERS OF THE BROWN COUNTY
BOARD OF SUPERVISORS

Ladies and Gentlemen:

The PLANNING, DEVELOPMENT & TRANSPORTATION COMMITTEE met in regular session (**budget items**) on October 26, 2009, and recommends the following motions.

*** Please Note****

The following numbers correspond to the Planning, Development & Transportation Committee minutes for the Budget portion of the meeting.

18. Airport - Review of 2010 department budget. To approve the 2010 Airport Budget as proposed.
19. Register of Deeds - Review of 2010 department budget. To approve the 2010 Register of Deeds Budget as presented.
 - a. Resolution re: Approving New or Deleted Positions during the 2010 Budget Process. To approve. See Resolutions, Ordinances November County Board.
20. Highway – Review of 2010 department budget.
 - a. To increase State Grant Revenue and decrease General Property Taxes by \$118,889 in County Roads and Bridges Fund; to increase General Property Taxes revenue and increase Capital Improvements expenses by \$118,889 in Capitol Projects Fund; and to increase Highway Supplies and Expense and increase Intra-County charge for Capital Projects by \$118,889 in Highway Fund, with a levy impact of \$0. To approve the 2010 Highway Department Budget as amended.
21. Planning & Land Services
 - a. Planning Commission - Review of 2010 department budget.
 - b. Property Listing - Review of 2010 department budget.
 - c. Zoning - Review of 2010 department budget.
To approve the 2010 Planning & Land Services Budget as proposed.
 - d. Resolution re: Approving New or Deleted Positions during the 2010 Budget Process. To approve. See Resolutions, Ordinances November County Board.
22. Port/Solid Waste - Review of 2010 department budget. To approve the 2010 Port/Solid Waste Budget as proposed.

A motion was made by Supervisor Warpinski and seconded by Supervisor Dantine “to adopt the Land Conservation Subcommittee Budget Report of October 26, 2009 as presented”. Voice vote taken. Motion carried unanimously with no abstentions.

Approved by: _____ \s\ _____ Tom Hinz, County Executive _____ Date: 11/24/2009

**No. 13f -- REPORT OF PUBLIC SAFETY COMMITTEE OF OCTOBER 20, 2009
(budget items)**

TO THE MEMBERS OF THE BROWN COUNTY
BOARD OF SUPERVISORS

Ladies and Gentlemen:

The PUBLIC SAFETY COMMITTEE met in regular session (**budget items**) on October 20, 2009, and recommends the following motions:

****Please Note****

The following numbers correspond to the Public Safety Committee minutes for the Budget portion of the meeting.

2. Circuit Courts/Clerk of Courts - Review of 2010 department budget. To move the Clerk of Courts from a stand-alone department to under the Circuit Court Judges in the Table of Organization. To approve the budget with the following amendment: move the Clerk of Courts revenues and expenses in the amount of \$2,972,608 to the Circuit Court Budget.
3. District Attorney - Review of 2010 department budget. To approve the District Attorney’s budget as proposed.
4. Medical Examiner - Review of 2010 department budget. To approve the Medical Examiner’s budget as proposed.
5. Public Safety Communications - Review of 2010 department budget. To approve the Public Safety Communications budget as proposed.
6. Sheriff - Review of 2010 department budget. To approve the Sheriff’s budget with the following amendments:
 - (1) Increase DTF Federal Grant Revenue by \$6,828;
 - (2) Increase County Tribal revenue under General by \$3,763; and
 - (3) Increase Grant Expense by \$1,382. This amounts to a decrease in levy in the amount of \$9,209.

County Board Changes to Public Safety Committee Action on 11-9-09:

	<u>Levy Impact</u>
Sheriff - Intake software for Jail	\$ 25,000
Sheriff - Rental Space \$18,000 offset from Asset Forfeiture	---
Sheriff - Allouez service contract decrease (DEO officer)	---

Sheriff - increase Allouez patrol time
Sheriff - State grant revenue

\$ (15,000)

After discussion, a motion was made by Supervisor Knier and seconded by Supervisor Williams **“to eliminate rural police services for a savings of \$92,314”**. Sheriff Kocken addressed questions and spoke against Supervisor Knier’s motion. Discussion followed, with a voice vote taken. Motion failed.

A motion was made by Supervisor De Wane and seconded by Supervisor Nicholson **“to add \$25,000 to Sheriff’s Department to purchase in-take identification equipment for the Jail”**.

Vote taken. Roll Call #13f(1):

Ayes: Warpinski, De Wane, Nicholson, Theisen, Krueger, Haefs, Erickson, Brunette, Zima, Vander Leest, Johnson, Dantine, La Violette, Andrews, Fleck, Clancy, Wetzel, Moynihan, Scray

Nays: Kaster, Knier, Williams, Hoeft, Lund, Fewell

Abstain: Evans

Total Ayes: 19 Total Nays: 6 Abstained: 1

Motion carried.

** A motion was made by Supervisor Clancy and seconded by Supervisor Dantine **“to have an increase in revenue of \$15,000 and a reduction in the levy of \$15,000 in the Sheriff’s Department Budget”**. Voice vote taken. Motion carried unanimously with no abstentions.

** A motion to make a correction to the November 9, 2009 budget meeting minutes under number 13(f) (Sheriff’s Budget). The levy impact provided by the Clerk was correct, however, the details were not included. The motion should read **“to increase Fund Balance applied by \$18,000, to decrease Police Services (Allouez) revenue by \$98,756 and decrease Regular Earnings by \$65,173 and Fringe Benefits by \$33,583; to increase Police Services Expenses by \$15,000 and decrease Property Tax Levy by \$15,000; to increase State Grand Revenue by \$39,336, Overtime Expense by \$27,869, Fringe Benefits by \$6,967, and Equipment-Non-Outlay by \$4,500; and to increase Equipment Non-Outlay by \$1,882 and increase Property Taxes by \$1,882”**. Correction approved by the County Board on 12/16/2009.

A motion was made by Supervisor Andrews and seconded by Supervisor La Violette **“to add up to \$46,000 to the Public Safety Budget to fully fund the Teen Court”**. Vote taken. Roll Call #13f(2):

Ayes: Warpinski, De Wane, Theisen, Krueger, Zima, Dantine, La Violette, Andrews, Fleck, Clancy, Hoeft, Fewell

Nays: Nicholson, Haefs, Erickson, Brunette, Evans, Vander Leest, Johnson, Kaster, Knier, Williams, Wetzel, Moynihan, Scray, Lund

Total Ayes: 12 Total Nays: 14

Motion defeated.

WHEREAS, the department has justified an increase in workload to support the new positions or has identified positions to be eliminated from the table of organization;

WHEREAS, in an effort to streamline processes, the Department of Administration and Human Resources recommends a reorganization between the departments to include the addition of 1.00 FTE Risk Manager to transfer of the risk and liability function to the Purchasing division of Administration where efforts currently cross over into contract review and insurance requirements and certificates. In addition, with the deletion of (1.00) FTE Payroll Supervisor and (1.50) FTE Payroll Specialist, the payroll function will transfer to Human Resources to allow a better flow of communications between contract negotiations and the administration of contracts; and

WHEREAS, the Department of Administration further recommends deleting (1.00) FTE Software Support Specialist and (.75) FTE Co-op Student/Student Intern.

Risk Manager	1.00	ADDITION
Payroll Supervisor	(1.00)	DELETION
Payroll Specialist	(1.50)	DELETION
Software Support Specialist	(1.00)	DELETION
Co-op Student/Student Intern	(.75)	DELETION

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that the following changes to the table of organization requested through the 2010 budget process be effective January 1, 2010.

Fiscal Impact Salary and Fringe Benefits

<u>Position Title</u>	<u>FTE</u>	<u>Addition/ Deletion</u>	<u>Salary</u>	<u>Fringe</u>	<u>Total</u>
Risk Manager	1.00	Addition	\$ 72,566	\$ 26,985	\$ 99,551
Payroll Supervisor	(1.00)	Deletion	\$(55,538)	\$(23,686)	\$(79,224)
Payroll Specialist	(1.50)	Deletion	\$(59,705)	\$(33,602)	\$(93,307)
Software Support Specialist	(1.00)	Deletion	\$(53,208)	\$(24,997)	\$(78,205)
Co-op Student/Student Intern	(.75)	Deletion	\$(12,870)	\$(1,120)	\$(13,990)
Total Fiscal Impact (Department of Administration)			<u>\$(108,755)</u>	<u>\$(56,420)</u>	<u>\$(165,175)</u>

Respectfully submitted,
ADMINISTRATION COMMITTEE
EXECUTIVE COMMITTEE

Approved by: _____ \s\ Tom Hinz, County Executive

Date: 11/24/2009

No. 14b -- RESOLUTION REGARDING: APPROVING NEW OR DELETED POSITIONS DURING THE 2010 BUDGET PROCESS - FACILITY AND PARK MANAGEMENT DEPARTMENT

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, a New Position or Position Deletion Request was submitted by the Facility & Park Management Department during the 2010 budget process; and

WHEREAS, the Human Resources Department has reviewed the request with the department; and

WHEREAS, the department has justified an increase in workload to support the new positions or has identified positions to be eliminated from the table of organization;

WHEREAS, the Facility and Park Management Department recommends the deletion of (1.00) FTE Document Center Manager and (1.00) FTE Document Center Specialist. The addition of 1.00 FTE Lead Document Center Specialist is recommended to oversee the daily functions of the Document Center; and

WHEREAS, the Facility and Park Management Department further recommends the addition of .50 FTE Facility Mechanic due to a Facility Tech splitting duties between the Jail and CTC creating a shortage at the Jail; and

WHEREAS, the Facility and Park Management Department recommends the addition of .38 FTE Mail Clerk to better fit the needs of the department; and

WHEREAS, the Facility and Park Management Department recommends the deletion of (.50) FTE Maintenance Worker II, (2.50) FTE Housekeeper I, (.50) FTE Electrician and (.38) FTE Co-op Student/Student Intern.

Document Center Manager	(1.00)	DELETION
Document Center Specialist	(1.00)	DELETION
Lead Document Center Specialist	1.00	ADDITION
Facility Mechanic	.50	ADDITION
Mail Clerk	.38	ADDITION
Maintenance Worker II	(.50)	DELETION
Housekeeper I	(2.50)	DELETION
Electrician	(.50)	DELETION
Co-op Student/Student Intern	(.38)	DELETION

WHEREAS, in an effort to streamline processes, the Department of Administration and Human Resources recommends a reorganization between the departments to include the deletion of (1.00) FTE Risk/Benefits Administrator from Human Resources and the transfer of the risk and liability function to the Purchasing division of Administration where efforts currently cross over into contract review and insurance requirements and certificates. In addition, the payroll function will transfer to Human Resources with the addition of a 1.00 FTE Benefits & Compensation Manager and 1.50 FTE Payroll Specialist to allow a better flow of communications between contract negotiations and the administration of contracts; and

WHEREAS, the Human Resources Department recommends the deletion of (1.00) FTE Planning, Evaluation & Quality Management position and the addition of 1.00 FTE Organizational Development Coordinator to coordinate the organizational effectiveness initiative and perform analyst duties; and

WHEREAS, the Human Resources Department recommends the addition of 1.00 FTE Safety Coordinator to assume all safety program efforts for Brown County upon completion of the current safety consultant's role; and

WHEREAS, due to streamlining processes, the Human Resources Department recommends the deletion of (1.00) FTE Human Resources Coordinator, the deletion of (1.00) FTE Benefits Program Coordinator and the deletion of (1.00) FTE Co-op Student/Student Intern; and

WHEREAS, with the implementation of the HR/Payroll system in Phase II of the Financial System Project, the addition of .75 FTE Extra Help may be required.

Risk/Benefits Administrator	(1.00)	DELETION
Benefits & Compensation Manager	1.00	ADDITION
Payroll Specialist	1.50	ADDITION
Safety Coordinator	1.00	ADDITION
Planning, Evaluation & Quality Management	(1.00)	DELETION
Organizational Development Coordinator	1.00	ADDITION
Human Resources Coordinator	(1.00)	DELETION
Benefits Program Coordinator	(1.00)	DELETION
Co-op Student/Student Intern	(1.00)	DELETION
Extra Help	.75	ADDITION

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that the following changes to the table of organization requested through the 2010 budget process be effective January 1, 2010.

Fiscal Impact Salary and Fringe Benefits

<u>Position Title</u>	<u>FTE</u>	<u>Addition/ Deletion</u>	<u>Salary</u>	<u>Fringe</u>	<u>Total</u>
Risk/Benefits Administrator	(1.00)	Deletion	\$(63,960)	\$(25,319)	\$(89,279)
Benefits & Compensation Mgr.	1.00	Addition	\$ 66,462	\$ 25,803	\$ 92,265
Payroll Specialist	1.50	Addition	\$ 63,437	\$ 31,683	\$ 95,120
Safety Coordinator	1.00	Addition	\$ 50,979	\$ 22,804	\$ 73,783
Planning, Eval. & Quality Mgmt.	(1.00)	Deletion	\$(60,896)	\$(24,725)	\$(85,621)
Organizational Development Coord.	1.00	Addition	\$ 66,315	\$ 25,774	\$ 92,089
Human Resources Coordinator	(1.00)	Deletion	\$(39,304)	\$(20,543)	\$(59,847)
Benefits Program Coordinator	(1.00)	Deletion	\$(40,953)	\$(20,862)	\$(61,815)

<u>Position Title</u>	<u>FTE</u>	<u>Addition/ Deletion</u>	<u>Salary</u>	<u>Fringe</u>	<u>Total</u>
Co-op Student/Student Intern	(1.00)	Deletion	\$(17,160)	\$(1,493)	\$(18,653)
Extra Help	.75	Addition	\$ 22,402	\$ 1,949	\$ 24,351

Total Fiscal Impact **\$ 47,322 \$ 15,071 \$ 62,393**
(Human Resources Department)

Respectfully submitted,
ADMINISTRATION COMMITTEE
EXECUTIVE COMMITTEE

Approved by: _____ \s\ Tom Hinz, County Executive _____ Date: 11/24/2009

No. 14d -- RESOLUTION REGARDING: APPROVING NEW OR DELETED POSITIONS DURING THE 2010 BUDGET PROCESS - MUSEUM

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE
BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, a New Position or Position Deletion Request was submitted by the Museum during the 2010 budget process; and

WHEREAS, the Human Resources Department has reviewed the request with the department; and

WHEREAS, the department has justified an increase in workload to support the new positions or has identified positions to be eliminated from the table of organization; and

WHEREAS, the Museum recommends the deletion of (1.00) FTE Recorder.

Recorder (1.00) DELETION

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that the following changes to the table of organization requested through the 2010 budget process be effective January 1, 2010.

Fiscal Impact Salary and Fringe Benefits

<u>Position Title</u>	<u>FTE</u>	<u>Addition/ Deletion</u>	<u>Salary</u>	<u>Fringe</u>	<u>Total</u>
Recorder	(1.00)	Deletion	\$(33,400)	\$(21,160)	\$(54,560)
Total Fiscal Impact (Museum)			<u>\$(33,400)</u>	<u>\$(21,160)</u>	<u>\$(54,560)</u>

Respectfully submitted,
EDUCATION & RECREATION COMMITTEE
EXECUTIVE COMMITTEE

Approved by: \s\ Tom Hinz, County Executive Date: 11/24/2009

No. 14e -- RESOLUTION REGARDING: APPROVING NEW OR DELETED POSITIONS DURING THE 2010 BUDGET PROCESS - AGING AND DISABILITY RESOURCE CENTER

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE
BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, a New Position or Position Deletion Request was submitted by the Aging and Disability Resource Center (ADRC) during the 2010 budget process; and

WHEREAS, the Human Resources Department has reviewed the request with the department; and

WHEREAS, the department has justified an increase in workload to support the new positions or has identified positions to be eliminated from the table of organization;

WHEREAS, the ADRC recommends the addition of 2.00 FTE I&A Specialist and 1.00 FTE Benefits Assistant to administer the long-term care eligibility screening process beginning in January, 2010, per the State awarded contract; and

WHEREAS, the ADRC further recommends the deletion of (.50) FTE Fiscal Agent Assistant.

WHEREAS, the department has justified an increase in workload to support the new positions or has identified positions to be eliminated from the table of organization; and

WHEREAS, the Register of Deeds Department recommends the deletion of (1.0) FTE Clerk/Typist III.

Clerk/Typist III (1.00) DELETION

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that the following changes to the table of organization requested through the 2010 budget process be effective January 1, 2010.

Fiscal Impact Salary and Fringe Benefits

<u>Position Title</u>	<u>FTE</u>	<u>Addition/ Deletion</u>	<u>Salary</u>	<u>Fringe</u>	<u>Total</u>
Clerk/Typist III	(1.00)	Deletion	<u>\$(32,331)</u>	<u>\$(20,953)</u>	<u>\$(53,284)</u>
Total Fiscal Impact (Register of Deeds)			<u>\$(32,331)</u>	<u>\$(20,953)</u>	<u>\$(53,284)</u>

Respectfully submitted,
 PLANNING, DEVELOPMENT &
 TRANSPORTATION COMMITTEE
 EXECUTIVE COMMITTEE

Approved by: \s\ Tom Hinz, County Executive Date: 11/24/2009

No. 14i -- RESOLUTION REGARDING: APPROVING NEW OR DELETED POSITIONS DURING THE 2010 BUDGET PROCESS - PLANNING AND LAND SERVICES

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, a New Position or Position Deletion Request was submitted by the Planning and Land Services Department during the 2010 budget process; and

WHEREAS, the Human Resources Department has reviewed the request with the department; and

WHEREAS, the department has justified an increase in workload to support the new positions or has identified positions to be eliminated from the table of organization; and

WHEREAS, the Planning and Land Services Department recommends the addition of .29 FTE Co-op Student/Student Intern; and

Co-op Student/Student Intern .29 ADDITION

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that the following changes to the table of organization requested through the 2010 budget process be effective January 1, 2010.

Fiscal Impact Salary and Fringe Benefits

<u>Position Title</u>	<u>FTE</u>	<u>Addition/ Deletion</u>	<u>Salary</u>	<u>Fringe</u>	<u>Total</u>
Co-op Student/Student Intern	.29	Addition	\$ 4,976	\$ 433	\$ 5,409
Total Fiscal Impact (Planning and Land Services Department)			<u>\$ 4,976</u>	<u>\$ 433</u>	<u>\$ 5,409</u>

Respectfully submitted,
 PLANNING, DEVELOPMENT &
 TRANSPORTATION COMMITTEE
 EXECUTIVE COMMITTEE

Approved by: _____ \s\ Tom Hinz, County Executive _____ Date: 11/24/2009

No. 14j -- RESOLUTION REGARDING: APPROVING NEW OR DELETED POSITIONS DURING THE 2010 BUDGET PROCESS - UW - EXTENSION

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE
 BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, a New Position or Position Deletion Request was submitted by UW Extension during the 2010 budget process; and

WHEREAS, the Human Resources Department has reviewed the request with the department; and

WHEREAS, the department has justified an increase in workload to support the new positions or has identified positions to be eliminated from the table of organization; and

WHEREAS, UW Extension recommends the following changes to their limited-term project and grant staff. The addition of .26 FTE Horticulture Research Assistant - LTE, .05 FTE Marketing Coordinator, .15 FTE Ag Student Assistant - LTE, .05 FTE Co-op Student/Student Intern; and

WHEREAS, UW Extension further recommends the deletion of (.45) FTE Education Coordinator - LTE, (.18) FTE Garden Assistant - LTE, and (.13) FTE Horticultural Grounds Assistant - LTE.

Horticulture Research Assistant - LTE	.26	ADDITION
Marketing Coordinator	.05	ADDITION
Ag Student Assistant - LTE	.15	ADDITION
Co-op Student/Student Intern	.05	ADDITION
Education Coordinator - LTE	(.45)	DELETION
Garden Assistant - LTE	(.18)	DELETION
Horticultural Grounds Assistant - LTE	(.13)	DELETION

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that the following changes to the table of organization requested through the 2010 budget process be effective January 1, 2010.

Fiscal Impact Salary and Fringe Benefits

<u>Position Title</u>	<u>FTE</u>	<u>Addition/ Deletion</u>	<u>Salary</u>	<u>Fringe</u>	<u>Total</u>
Horticulture Research Asst. - LTE	.26	Addition	\$ 4,462	\$ 388	\$ 4,850
Marketing Coordinator	.05	Addition	\$ 1,560	\$ 136	\$ 1,696
Ag Student Assistant - LTE	.15	Addition	\$ 3,120	\$ 271	\$ 3,391
Co-op Student/Student Intern	.05	Addition	\$ 858	\$ 75	\$ 933
Education Coordinator - LTE	(.45)	Deletion	\$(14,040)	\$(1,222)	\$(15,262)
Garden Assistant - LTE	(.18)	Deletion	\$(4,867)	\$(424)	\$(5,291)
Horticulture Grounds Asst. - LTE	(.13)	Deletion	\$(2,096)	\$(182)	\$(2,278)
Total Fiscal Impact (UW Extension)			<u>\$(11,003)</u>	<u>\$(958)</u>	<u>\$(11,961)</u>

Respectfully submitted,
 PLANNING, DEVELOPMENT &
 TRANSPORTATION COMMITTEE
 EXECUTIVE COMMITTEE

Approved by: \s\ Tom Hinz, County Executive

Date: 11/24/2009

No. 14k -- **RESOLUTION REGARDING: APPROVING NEW OR DELETED POSITIONS DURING THE 2010 BUDGET PROCESS - SHERIFF'S DEPARTMENT**

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, a New Position or Position Deletion Request was submitted by the Sheriff's Department during the 2010 budget process; and

WHEREAS, the Human Resources Department has reviewed the request with the department; and

WHEREAS, the department has justified an increase in workload to support the new positions or has identified positions to be eliminated from the table of organization;

WHEREAS, the Sheriff's Department recommends the deletion of (1.00) FTE Secretary III and (.50) FTE Civil Process Clerk.

Secretary III	(1.00)	DELETION
Civil Process Clerk	(.50)	DELETION

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that the following changes to the table of organization requested through the 2010 budget process be effective January 1, 2010.

Fiscal Impact Salary and Fringe Benefits

<u>Position Title</u>	<u>FTE</u>	<u>Addition/ Deletion</u>	<u>Salary</u>	<u>Fringe</u>	<u>Total</u>
Secretary III	(1.00)	Deletion	\$(34,155)	\$(21,305)	\$(55,460)
Civil Process Clerk	(.50)	Deletion	\$(17,961)	\$(10,824)	\$(28,785)
Total Fiscal Impact (Sheriff's Department)			<u>\$(52,116)</u>	<u>\$(32,129)</u>	<u>\$(84,245)</u>

Respectfully submitted,
PUBLIC SAFETY COMMITTEE
EXECUTIVE COMMITTEE

Approved by: _____ \s\ Tom Hinz, County Executive _____

Date: 11/24/2009

A motion was made by Supervisor Scray and seconded by Supervisor Andrews “**to adopt the 2010 Brown County Budget as amended**”. Vote taken. Roll Call #15(1):

Ayes: De Wane, Theisen, Krueger, Haefs, Erickson, Brunette, Zima, Evans, Vander Leest, Johnson, Dantine, La Violette, Andrews, Knier, Williams, Fleck, Clancy, Wetzl, Moynihan, Scray, Hoefl, Lund, Fewell

Nays: Warpinski, Nicholson, Kaster

Total Ayes: 23 Total Nays: 3

Motion carried.

Approved by: _____ \s\ Tom Hinz, County Executive _____

Date: 11/25/2009

EXHIBIT A

IS ON THE FOLLOWING PAGE

EXHIBIT A

REVENUES

	2008 ACTUALS	2009 ESTIMATED	2009 AMENDED	2010 BUDGET
<u>ADMINISTRATIVE SERVICES</u>				
Administration	283,057	225,378	288,781	680,075
Child Support	2,403,337	2,478,020	2,486,519	2,509,027
Clerk	284,429	269,589	267,789	293,330
Corporation Counsel	267,818	230,693	337,450	293,450
Facility and Park Management	3,595,892	3,603,535	3,613,167	3,626,515
Human Resources	208,561	282,447	348,773	9,600
Information Services	5,519,179	4,124,523	4,337,394	3,939,079
Treasurer	4,981,689	3,594,300	4,069,300	3,201,800
	<u>17,543,962</u>	<u>14,808,485</u>	<u>15,749,173</u>	<u>14,552,876</u>
<u>PUBLIC SAFETY</u>				
Court System	2,476,853	2,547,395	2,858,924	2,578,777
District Attorney	223,188	222,324	215,463	212,338
Medical Examiner	279,495	243,154	282,667	283,870
Public Safety Communications	762,149	327,801	330,339	223,944
Sheriff	8,605,896	8,192,295	8,469,042	7,892,493
	<u>12,347,581</u>	<u>11,532,969</u>	<u>12,156,435</u>	<u>11,191,422</u>
<u>TRANSPORTATION</u>				
Airport	16,163,392	12,841,197	13,047,510	12,638,406
Highway	17,745,160	10,849,494	20,332,486	23,854,238
County Roads and Bridges	7,769,575	4,226,436	4,226,436	4,305,690
	<u>41,678,127</u>	<u>27,917,127</u>	<u>37,606,432</u>	<u>40,798,334</u>
<u>HEALTH & HUMAN SERVICES</u>				
Aging and Disability Resource Center	3,592,690	3,770,020	3,671,102	3,639,591
Health	1,652,954	1,767,173	2,468,542	2,077,778
Human Services	85,949,561	80,316,904	81,501,435	82,165,944
Syble Hopp School	4,715,438	3,979,946	3,913,228	4,095,459
Veterans' Services	20,968	14,000	13,000	13,000
	<u>95,931,611</u>	<u>89,848,043</u>	<u>91,567,307</u>	<u>91,991,772</u>
<u>EDUCATION, CULTURE & RECREATION</u>				
Golf Course	946,392	982,907	994,246	1,008,501
Library	667,073	977,675	1,027,454	654,919
Museum	294,012	214,175	225,800	220,800
NEW Zoo	2,041,378	1,598,278	1,709,942	1,791,525
	<u>3,948,855</u>	<u>3,773,035</u>	<u>3,957,442</u>	<u>3,675,745</u>
<u>PLANNING & DEVELOPMENT</u>				
Land and Water Conservation	826,744	935,252	962,170	990,364
Planning and Land Services	1,313,310	1,451,261	1,491,907	1,703,157
Port and Solid Waste	11,037,307	9,863,221	11,062,535	10,775,166
Register of Deeds	1,352,722	1,341,350	1,484,500	1,400,300
U.W. Extension	246,080	315,616	384,506	295,935
	<u>14,776,163</u>	<u>13,906,700</u>	<u>15,385,618</u>	<u>15,164,922</u>
<u>NON-DIVISIONAL BUDGETS</u>				
Board of Supervisors	864	210	400	215
Executive	1,115	-	-	-
Debt Service	18,829,097	1,755,065	2,063,776	628,005
Capital Projects	33,350,213	17,340,051	18,122,500	26,498,670
Tax & Special Revenue	11,772,607	13,675,670	13,675,670	11,424,735
Change to Fund Balance	-	19,896,805	21,996,711	7,182,162
Levy	78,144,838	82,966,796	82,125,411	84,152,149
	<u>142,098,734</u>	<u>135,634,597</u>	<u>137,984,468</u>	<u>129,885,936</u>
Total	328,325,033	297,420,956	314,406,875	307,261,007
Special Revenue, Certain Internal Service and Fiduciary Funds	30,266,622	29,415,487	32,046,883	29,860,886

EXHIBIT A

EXPENSES

	2008 ACTUALS	2009 ESTIMATED	2009 AMENDED	2010 BUDGET
<u>ADMINISTRATIVE SERVICES</u>				
Administration	1,396,918	5,628,271	1,695,093	1,858,753
Child Support	2,773,141	2,914,812	2,923,311	2,863,442
Clerk	640,586	660,504	667,705	686,826
Corporation Counsel	672,200	496,961	603,718	526,159
Facility and Park Management	7,800,733	8,713,673	8,774,005	8,290,118
Human Resources	1,543,862	1,873,934	1,990,078	1,867,593
	3,819,716		4,337,394	4,245,951
Treasurer	642,370	602,496	655,907	615,095
	<u>19,289,526</u>	<u>20,890,651</u>	<u>21,647,211</u>	<u>20,953,937</u>
<u>PUBLIC SAFETY</u>				
Court System	5,861,834	6,091,691	6,254,658	6,054,700
District Attorney	1,558,426	1,485,815	1,473,038	1,473,671
Medical Examiner	504,828	547,442	605,617	602,375
Public Safety Communications	5,998,155	5,636,932	5,678,120	5,487,624
Sheriff	33,835,319	35,568,281	35,411,790	35,714,769
	<u>47,758,562</u>	<u>49,330,161</u>	<u>49,423,223</u>	<u>49,333,139</u>
<u>TRANSPORTATION</u>				
Airport	11,754,414	10,699,231	11,248,455	11,084,881
Highway	17,375,147	11,564,461	21,176,963	24,471,011
County Roads and Bridges	8,850,847	5,628,311	5,628,311	4,662,000
	<u>37,980,408</u>	<u>27,892,003</u>	<u>38,053,729</u>	<u>40,217,892</u>
<u>HEALTH & HUMAN SERVICES</u>				
Aging and Disability Resource Center	4,433,746	4,835,356	4,739,456	4,557,719
Health	3,699,794	3,874,358	4,575,727	4,153,286
Human Services	105,078,249	104,462,671	104,973,914	105,479,897
Syble Hopp School	6,753,300	7,011,705	6,741,653	7,127,218
Veterans' Services	424,844	410,048	450,723	433,053
	<u>120,389,933</u>	<u>120,594,138</u>	<u>121,481,473</u>	<u>121,751,173</u>
<u>EDUCATION, CULTURE & RECREATION</u>				
Golf Course	1,010,865	983,499	994,868	979,839
Library	6,899,425	7,719,281	7,780,408	7,250,572
Museum	1,309,031	1,255,307	1,302,657	1,284,710
NEW Zoo	1,515,826	2,482,703	1,788,976	1,838,160
	<u>10,735,148</u>	<u>12,440,790</u>	<u>11,866,909</u>	<u>11,353,281</u>
<u>PLANNING & DEVELOPMENT</u>				
Land and Water Conservation	1,460,935	1,447,621	1,513,269	1,529,732
Planning and Land Services	2,271,681	2,309,930	2,408,817	2,566,182
Port and Solid Waste	12,530,147	10,812,999	12,544,439	11,340,690
Register of Deeds	1,079,861	1,032,086	1,076,476	1,007,398
U.W. Extension	641,962	778,856	847,746	726,412
	<u>17,984,587</u>	<u>16,381,492</u>	<u>18,390,747</u>	<u>17,170,414</u>
<u>NON-DIVISIONAL BUDGETS</u>				
Board of Supervisors	710,924	726,988	758,786	732,691
Executive	336,851	282,988	346,714	321,657
Debt Service	28,651,204	11,950,229	12,152,276	12,683,605
Capital Projects	15,074,220	36,931,516	40,285,807	32,743,218
Tax & Special Revenue	-	-	-	-
Change to Fund Balance	29,413,670	-	-	-
Levy	-	-	-	-
	<u>74,186,869</u>	<u>49,891,721</u>	<u>53,543,583</u>	<u>46,481,171</u>
Total	328,325,033	297,420,956	314,406,875	307,261,007
Special Revenue, Certain Internal Service and Fiduciary Funds	26,681,403	32,921,337	32,805,540	32,051,229

No. 16 -- CLOSING ROLL CALL:

Present: Warpinski, De Wane, Nicholson, Theisen, Krueger, Haefs, Erickson, Brunette, Zima, Evans, Vander Leest, Johnson, Dantine, La Violette, Andrews, Kaster, Knier, Williams, Fleck, Clancy, Wetzal, Moynihan, Scray, Hoeft, Lund, Fewell

Total Present: 26

No. 17 -- ADJOURNMENT TO WEDNESDAY, DECEMBER 16TH, 2009, AT 7:00 P.M. LEGISLATIVE ROOM, #203, CITY HALL, 100 NORTH JEFFERSON STREET, GREEN BAY, WISCONSIN.

A motion was made by Supervisor Moynihan and seconded by Supervisor Lund “**to adjourn to the above date and time**”. Voice vote taken. Motion carried unanimously with no abstentions.

Meeting adjourned at 6:55 p.m.

|s| DARLENE K. MARCELLE

Brown County Clerk